

**Beaver Dam Unified School District  
Board of Education Minutes**

**October 25, 2010**

The regular meeting of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center. The meeting was called to order at 6:30 p.m. by President, Beal-Loeck. Board members present were Bev Beal-Loeck, Dan Feuling (arrived at 6:42 p.m.), Jean Hill, Marge Jorgensen, Lisa Panzer, Chad Prieve, Gary Spielman, and Joanne Tyjeski. Board members absent were Kim Darst.

President, Ms. Beal-Loeck, led in the Pledge of Allegiance.

Jorgensen moved, Tyjeski seconded, to adopt the minutes of the regular meeting on September 20, 2010, and special meetings on October 4 and October 21, 2010

The motion was adopted by unanimous vote.

Ms. Beal-Loeck welcomed visitors.

There were no requests from members of the public to participate in the public comment session.

Spielman, at the request of the President, announced the board may move into closed session following the regular meeting in accordance with State Statute Section 19.85 (1)(c) to discuss the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; discuss litigation and/or potential litigation threatened by an administrator; and discuss and take possible action on a grievance filed by the Beaver Dam Support Staff Association. The meeting will reconvene into open session for the possible transaction of business and adjournment.

Tyjeski moved, Jorgensen seconded, to amend the agenda to add check out and recommendations for next month's agenda prior to moving to closed session.

The motion was adopted by unanimous vote.

Ms. Jennifer Tunks and Ms. Oriel Combs, High School German Language Teachers, presented a request for students to take a trip to Germany in the Summer of 2011 through the German-American Partnership Program (GAPP). The students stay with host families and attend classes at the partner school. They also presented a request to conduct fundraising activities.

There was discussion regarding chaperoning and the application process.

Spielman moved, Hill seconded, to approve the German trip and fundraising request as presented.

The motion was adopted by unanimous vote.

Mr. Don Patnode, Don Smith Learning Academy Principal, and Mr. Mark DiStefano, High School Principal, presented the Youth Option requests for Spring Semester 2010-11.

Discussion focused on comparable district class offerings and the number of courses requested.

Tyjeski moved, Jorgensen seconded, to approve the Youth Option requests as presented.

The motion was adopted by the following vote: Ayes – Feuling, Hill, Jorgensen, Panzer, Prieve, Spielman, Tyjeski, and Beal-Loeck. Nays - None.

Mr. Paul Buchholz, Building and Grounds Coordinator, recommended approval of the 2010-2011 snow removal bids from Johnnies 66, Craig Smith and A.A. Roedl Excavation.

Hill moved, Jorgensen seconded to approve the snow removal bids for 2010-2011 as presented.

The motion was adopted by the following vote: Ayes – Hill, Jorgensen, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, and Feuling. Nays - None.

Mr. Buchholz presented a proposal to purchase a John Deere mower with cab and mower deck from Ballweg Turf and Leisure at a price of \$19,354.73. Recommendation for approval will be presented at the November regular board meeting.

Mr. Andrew Sarnow, Director of Business Services, presented a proposal to purchase a new phone messaging system with an annual cost of \$7,430. He explained the current system is outdated and can't be repaired. The new system and technology has the ability to call, text message, or e-mail the entire district or groups. Recommendation for approval will be presented at the November regular board meeting.

There was discussion regarding groups, management, per student cost, and various uses.

Mr. Sarnow provided an update on the third Friday student enrollment count. The count increased by 96 students from the 2009-2010 school year.

Mr. Vessey provided an overview of the Student Achievement Goals report. The report will be discussed at the board table in November. He explained three reports will be completed during the year; the goals report, a mid-year report, and an end-of-year report. A summary of the goals report will be shared with the public. The goals report lays the foundation for the mid-year report and establishes building goals.

Board members expressed appreciation for the concept and layout of the reports.

President Beal-Loeck said the board had previously discussed forming committees and opened the topic for further discussion. There was discussion regarding the need to understand the purpose of the committees and know what happens in the committee meetings. Committees would provide the ability to research items more in depth and report findings to the full board. They aren't intended to be recommending committees. Information from the meetings would be communicated through minutes. Committee structure needs to be determined before a decision can be made whether or not to establish them.

Dr. Betty Womack, Director of Pupil Services, and a few board members will work on developing a committee structure.

Ms. Jorgensen, Chairperson of the Beaver Dam Education Association (BDEA) and Beaver Dam Support Staff Association (BDSSA) Negotiations Committees stated that discussions with both associations could begin in late November or early December.

Hill moved, Tyjeski seconded, to approve the following resignation: Carol Firari–EEN Teacher Assistant-High School (resignation effective 9/13/10).

The motion was adopted by unanimous vote.

There were no leave of absence requests.

Spielman moved, Tyjeski seconded, to approve the following appointments: John Penkoske–Vocal Accompanist–Middle School (LTE–165 days); Vanessa Papke–4<sup>th</sup> Grade Teacher–Wilson Elementary School (LTE–122 days); Cheryl Schmitt–Food Service Worker–Middle School; Sara Riel–Food Service Worker–Middle School; and Alexis Prague–3<sup>rd</sup> Grade Teacher–Lincoln Elementary School (LTE–51 days, 50% FTE).

The motion was adopted by the following vote: Ayes – Jorgensen, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, Feuling, and Hill. Nays - None.

Mr. Sarnow presented the 2010-2011 budget and certification of the tax levy for adoption. He provided an overview of the 2009-10 final budget and the 2010-11 budget. He also explained the revenue limit and reviewed the 2010-11 revenue limits. With a 5% decrease in property values, an increase of 96 students, and revenue exemption energy-saving projects the mill rate increased by \$1.50 to \$10.39 per \$1,000 of assessed property value. He requested approval of the budget with proposed revenues of \$51,541,917 and proposed expenditures of \$51,181,611.

Discussion focused on rolling 3-year enrollment averages, state funding percentages, the impact of the retirement of referendum debt on next year's mill rate, Job Act funds, the impact of allocating \$300,000 for facilities, the savings with revenue exemption energy savings projects, and the need to make this information understandable to the public.

Jorgensen moved, Spielman seconded, to postpone a vote on the budget until November 1<sup>st</sup>.

There was additional discussion regarding the need to address facilities needs, areas in the budget that have been reduced, and the timing of budget approval in relation to the fiscal year.

The motion was adopted by the following vote: Ayes – Prieve, Spielman, Tyjeski, Beal-Loeck, Hill, and Jorgensen. Nays – Panzer and Feuling.

Ms. Louise Wilson, Student Health Services, provided an overview of the new policy 453.22-Rule-Guidelines for the Control and Treatment of Head Lice/Nits in School; 453.81-Rule-Procedure for Release of Beaver Dam Unified School District Health Records; and revisions to policy 453.8-Rule-Guidelines for Handling of Student Physical Health Care Records of Students in the Beaver Dam Unified School District.

Jorgensen moved, Hill seconded, to approve the payment of financial claims (Voucher #62, #63, #64, #65, and #66 District Credit Card, Net Payroll, Payroll Related Voucher, Payroll Taxes, WI Retirement, WI Retirement (Adjustment), WI Retirement-Admin., WEA Trust Advantage,

Manual Check, Insurance, Coaches Net Payroll, and BDEA Unfunded Liability Net Payroll for a total of \$5,393,887.22 (A listing of these vouchers can be found in the Accounts Payable Check Register.)

The motion was adopted by the following vote: *Ayes* – Prieve, Spielman, Tyjeski, Beal-Loeck, Feuling, Hill, Jorgensen, and Panzer. *Nayes* - None.

The board participated in the check out session and made suggestions for the next regular monthly meeting agenda. They thanked Mr. Sarnow for the budget report and his time and effort.

Spielman moved, Tyjeski seconded, to move into closed session following the regular meeting in accordance with in accordance with State Statute Section 19.85 (1)(c) to discuss the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; discuss litigation and/or potential litigation threatened by an administrator; and discuss and take possible action on a grievance filed by the Beaver Dam Support Staff Association. The meeting will reconvene into open session for the possible transaction of business and adjournment.

The motion was adopted by the following vote: *Ayes* – Hill, Jorgensen, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, and Feuling. *Nayes* - None.

During closed session, personnel items, a potential litigation settlement, and a recommendation for a Beaver Dam Support Staff Association (BDSSA) grievance were discussed. The following action was taken: Tyjeski moved, Jorgensen seconded, to deny the recommendation presented by the BDSSA. The motion was adopted by unanimous vote. Spielman moved, Tyjeski seconded, to accept a settlement for \$7,600 and the contract as it stands. The motion was adopted by the following vote: *Ayes* – Prieve, Spielman, Tyjeski, Beal-Loeck, and Hill. *Nayes* – Jorgensen, Panzer, and Feuling.

Tyjeski moved, Spielman seconded, to reconvene into open session.

The motion was adopted by unanimous vote.

Spielman moved, Jorgensen seconded, to adjourn the meeting.

The motion was adopted by unanimous vote and the meeting was adjourned at 10:22 p.m.

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/s/  
*Beverly Beal-Loeck, President*

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/s/  
*Joanne Tyjeski, Clerk*