

**Beaver Dam Unified School District
Board of Education Proceedings**

March 17, 2008

The regular meeting of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center. The meeting was called to order at 6:30 p.m. by President Mark Kirst. Board members present were: Bev Beal-Loeck, Kathie Berkvam, Nate Dassler, Marge Jorgensen, Mark Killingsworth, Mark Kirst, and Dave Uttech. Absent: Jean Hill and Laurie Propst. Laurie Propst arrived at 6:32 p.m.

President Mr. Kirst led in the Pledge of Allegiance.

Ms. Jorgensen requested to amend the minutes of the February 18, 2008 meeting to reflect that she and Ms. Propst were present when the meeting was called to order.

Killingsworth moved, Jorgensen seconded, to adopt the amended minutes of the regular meeting on February 18, 2008, and the minutes of the special meetings on March 6 and March 10, 2008 as presented.

The motion was adopted by unanimous vote.

Mr. Kirst welcomed visitors.

During the public comment session, Brittany Baumler, Courtney Miller, Laura Drays, and Amy Ulrickson expressed their support of a High School Girl's Varsity Hockey Team.

Dr. Don Childs, District Superintendent, presented retiring school board members Mark Killingsworth, Laurie Propst, and Dave Uttech with certificates of commendation for their years of service to the students of the school district and thanked them for their dedication as school board members. Mr. Kirst expressed thanks on behalf of the board for their service and said their knowledge and expertise will be missed.

Propst, at the request of the President, announced the board may move into closed session following the regular meeting in accordance with State Statute 19.85 (1) (c) to discuss the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The meeting will reconvene into open session for the possible transaction of business and adjournment.

Jorgensen moved, Dassler seconded, to adopt the agenda as presented.

The motion was adopted by unanimous vote.

Mr. Jesse Peters, Charter School Principal and At-Risk Coordinator, and Ms. Wendy Loss, Alcohol, Tobacco, and Other Drug (ATOD) Coordinator, presented information on the High School and Charter School Student Assistant Program (SAP). They requested approval of a resolution supporting the SAP process and designating the following individuals as group

facilitators: Melissa Bennett, Curt Gruenewald, Steve Kuenzi, Wendy Loss, Jesse Peters, Jeff Slayton, and Diane Whittow and any other district employee who completes the SAP training.

Propst moved, Beal-Loeck seconded, to approve a resolution supporting the Student Assistant Program and allow staff to be trained for this program.

Propst requested a role call vote.

The motion was approved by the following vote: *Ayes* – Beal-Loeck, Berkvam, Dassler, Jorgensen, Killingsworth, Kirst, Propst, and Uttech. *Nayes* – None. *Absent* – Hill.

Dr. Childs presented a request for the annual overnight trips to the MacKenzie Environmental Center in Poynette, WI. Fifth grade students from Wilson and South Beaver Dam Elementary Schools will go on April 17th and 18th, and fifth grade students from Lincoln Elementary School on May 29th and 30th.

Killingsworth moved, Uttech seconded, to approve the trip request as presented.

The motion was adopted by unanimous vote.

Mr. Bill Loss, High School Associate Principal, presented a request to approve implementation of a High School Girl's Varsity Hockey program beginning with the 2008-09 school year. The program will be affiliated with the high school for two years on an entirely self-supporting basis, with all costs being funded by the community. After two years, the program will be re-assessed to see if the interest, numbers of girls, and viability of the sport still exist. It could potentially be a cooperative program involving Randolph High School, which will participate until their interested students have gone through the program. The cooperative program is a separate item that would require approval by both districts at a later date.

There was discussion regarding funding, transportation, and Title IX.

Dr. Childs shared that a cooperative program with Randolph High School will require an inter-governmental agreement, which will require board action once the agreement is approved by the WIAA.

Killingsworth moved, Beal-Loeck seconded, to approve the girl's hockey team as outlined in the proposal for the next two school years.

The motion was adopted by unanimous vote.

Dr. Childs explained that the review of a proposal to reinstate 7th grade art to the Middle School curriculum revealed the absence of board action to not offer 7th grade art and that the board needs to be on record. The Department of Public Instruction (DPI) requires that art be offered in grades 7 through 12. He presented a proposal to make art available to every student, which includes reconfiguring world language courses by reducing the net time they are taught by 3½ weeks. He requested reinstatement of 7th grade art beginning with the 2008-09 school year to bring the district into compliance with board policy and DPI regulations

The reduction of foreign language, family and consumer education and computer course content, the length of exploratory courses, the board's ends policies, and additional options were discussed.

Killingsworth moved, Uttech seconded, to accept the administration's recommendation as proposed.

Clarification of the motion was requested.

Mr. Kirst explained the motion is to do as the administration requested to add the art and reduce the foreign languages.

The feasibility of creating an approach to offer Spanish and German to 7th and 8th grade students was discussed.

Mr. Kirst recapped that the motion is to accept the recommendation to put art in place and reduce foreign language. A vote yes, votes for this recommendation.

It was asked if an addition can be made to the motion for the administration to return next month with some ideas about the possibility of offering other options.

Dr. Childs explained that an amendment to the motion can be offered.

Mr. Kirst said the motion on the table will be voted on and, if the motion fails, then a new motion can be made.

Clarification was requested of the motion on the table.

Mr. Kirst explained the motion is to accept the administration's recommendation to implement 7th grade art and reduce the 3½ week component for German and Spanish.

The motion was approved by the following vote: *Ayes* – Dassler, Killingsworth, Propst, Uttech, and Beal-Loeck. *Nayes* – Berkvam, Jorgensen, and Kirst. *Absent* – Hill.

Dassler moved, Propst seconded, that the administration return to the board next month with ideas on increasing foreign languages at the Middle School at the 7th and 8th grade levels.

It was requested that the proposal include cost factors.

It was commented that the best that can be done is in terms of the number of full-time equivalent (FTE) positions. The cost of an FTE can't be determined since the experience level is unknown.

Mr. Kirst asked if there was a request to amend the motion.

Berkvam moved, Jorgensen seconded, to amend the motion to add cost factors to the proposal.

It was stated that it needs to be clearly understood that it is just a basis for cost. The recommendation is for FTE, which is dependent on the level of experience. This can be an approximate amount, not actual.

The motion that the administration return to the board next month with ideas on increasing foreign languages at the Middle School at the 7th and 8th grade levels was approved by the following vote: *Ayes* – Dassler, Jorgensen, Killingsworth, Kirst, Propst, Uttech, Beal-Loeck, and Berkvam. *Nayes* – None. Absent – Hill.

The amended motion for the proposal to include cost factors was approved by the following vote: *Ayes* – Jorgensen, Killingsworth, Kirst, Propst, Uttech, Beal-Loeck, Berkvam, and Dassler. *Nayes* – None. Absent – Hill.

Dr. Childs presented a recommendation to approve the Youth Options course requests for the first semester of the 2008-09 school year for 11th and 12th grade students who want to take technical college and college courses covering content not taught in the high school. Students who drop or fail an approved course will be required to reimburse the district for any expense incurred for the course.

Propst moved, Uttech seconded, to approve the following Youth Options requests for Fall semester, 2008 for the following students: Ashley Feist, Tiarae Brown, Brookelynn Owens, Brianna Grahn, Kirsten Loebel, Sarah Neuman, Abigail Wagner, Emily Chitko, Hannah Heuer, Karissa Metz, Brooke Slayton, Tabitha Newberry, Heather Vinz, Courtney Wedel, Patrick Roedl, Samantha Hamilton, Brooke Lee, and Leah Williams.

The motion was adopted by unanimous vote.

Dr. Childs presented a request for textbook adoptions in the amount of \$58,694 for Government, US History I & II, the second series of Core Math, and World History.

Uttech moved, Killingsworth seconded, to approve the purchase of textbooks in the amount of \$58,694 for math, history and government.

There was discussion regarding the age of the current textbooks, budget inclusion, and the reduction of textbooks in relation to the block schedule.

The motion was approved by the following vote: *Ayes* – Killingsworth, Kirst, Propst, Uttech, Beal-Loeck, Berkvam, Dassler, and Jorgensen. *Nayes* – None. Absent – Hill.

Mr. Jeff Rehberg, Prairie View Elementary School Principal, represented the 4-year old Kindergarten Study Committee members and provided an update on the design and implementation of expanding 4-year old kindergarten. He provided a draft of the program partnership agreement and a 4-year old kindergarten program budget. A request for board authorization to implement a 4-year old kindergarten program in Fall, 2008 will be presented at the regular monthly board meeting in April.

There was discussion concerning the partnership agreement, separation of church and state, the increased number of students, staffing, services, the budget, shared expenses, background checks, transportation, daycare fees, and registration.

Mr. Kirst thanked Mr. Rehberg and the committee for their preparation, diligence, and good work.

Dr. Childs shared that the district received 22 open enrollment applications for students to transfer into the district and for 38 open enrollment applications for students to transfer out of the district for the 2008-2009 school year. One application to transfer into the district is from a student who is currently expelled from their resident school district. Of the 38 applications, 15 students currently attend the Beaver Dam Unified School District, 13 currently attend other districts, and 10 are currently enrolled in a home-based education program. Class sizes, staffing, and board policy criteria have been reviewed. A recommendation was made to approve 21 of the applications for students to open enroll into the district, 38 of the applications for students to open enroll out of the district, and deny the one application from the expelled student.

There was discussion regarding surveying the families who are requesting to leave the district and using that data to identify any district weaknesses.

Uttech moved, Dassler seconded, to approve 21 applications and deny 1 application to transfer into the district and approve 38 applications to transfer out of the district through the open enrollment program.

The motion was adopted by unanimous vote.

Mr. Sarnow provided an update on the 2008-09 budget and requested guidance on proceeding with the non-personnel expenses. He asked to increase the high school academics account for auditorium expenses. The human resource and technology accounts are decreasing due to one-time expenditures in 2007-08. However, he recommended continuing the amount the board approved for computer replacements in 2007-08. He requested to increase the building and grounds for classroom furniture and proposed creating a cycle for furnishings replacement.

Discussion was held concerning the buildings and grounds account, the high school academics account, auditorium needs, disposal of usable classroom furniture, board approval for expenditures, and rental revenue.

Mr. Patnode presented a recommendation to drop the International Business, Sculpture I and II, Metal Mania, and Commercial Art courses from the high school course offerings.

Berkvam moved, Dassler second, to approve dropping the courses from the high school course offerings as presented.

The motion was adopted by unanimous vote.

Ms. Jorgensen, Chairperson of the Beaver Dam Education Association (BDEA) Negotiations Committee, stated there is nothing to report.

Ms. Berkvam, Chairperson of the Beaver Dam Support Staff Association (BDSSA) Negotiations Committee, stated there is nothing to report.

Mr. Killingsworth, Chairperson of the Administrative Compensation Committee, stated there is nothing to report.

Dr. Childs presented a request for sabbatical leave for Nicole Vessey, High School English Teacher, for the 2008-09 school year for the purpose of advanced study.

Propst moved, Uttech seconded, to approve the request for sabbatical leave as presented.

The motion was adopted by unanimous vote.

Propst moved, Dassler seconded, to approve the following resignations/retirements: Dan Rikli–Principal–South Beaver Dam and Wilson Elementary Schools (resignation effective end of 2007-08 school year) and Wendy Meier–Teacher Assistant–Washington Elementary School (resignation effective 3/4/08).

The motion was adopted by unanimous vote.

Dr. Childs thanked Mr. Dan Rikli for his service to the district and the positive leadership he provided. He said he will be greatly missed.

There were no leave of absence requests.

Killingsworth moved, Uttech seconded, to approve the following appointments: Sherri Dietz–Teacher Assistant–South Beaver Dam Elementary School (LTE); Heidi Kok–Teacher Assistant–Washington Elementary School; Cheryl Westphal–Food Service–Middle School; Jeanne Steiner–Career Center Assistant–High School; Christine Tschumperlin–Early Childhood Teacher Assistant Prairie View & Jefferson Elementary Schools; and Terriann Strahota–Teacher Assistant (Early Childhood)–Prairie View Elementary School.

The motion was approved by the following vote: *Ayes* – Kirst, Propst, Uttech, Beal-Loeck, Berkvam, Dassler, Jorgensen, and Killingsworth. *Nayes* – None. *Absent* – Hill.

There were no final notices of non-renewal.

Mr. Vessey presented a request for three additional limited term employee (LTE) special education teaching assistant positions that will end at the end of the school year. These positions will be reevaluated for next year.

Propst moved, Uttech seconded, to approve the addition of three LTE teacher aide positions as requested.

The motion was approved by the following vote: *Ayes* – Propst, Uttech, Beal-Loeck, Berkvam, Dassler, Jorgensen, Killingsworth, and Kirst. *Nayes* – None. *Absent* – Hill.

The following new executive limitation policies were presented for first reading: EL #1: Global Constraint, EL #2: Contingent Authority, EL #3: Treatment of People, EL #4: Finance, EL #5: Budget, EL #6: Instructional Program, EL #7: Facilities, EL #8: Communication and Counsel to the Board, and EL #9: Planning and Goal-Setting.

Revisions to the following board policies were presented for final reading: Policy 672 – Purchasing, Policy 672-Rule – Purchasing Procedures, Policy 672.1 – Bidding and Quotation

Requirements, Policy 672.1-Rule – Guidelines for Preparing Bid Specifications, Policy 673 – Payment Procedures, and Policy 673-Rule - Payment Procedures and Guidelines.

Uttech moved, Killingsworth seconded, to approve the revisions to Policy 672 – Purchasing, Policy 672-Rule – Purchasing Procedures, Policy 672.1 – Bidding and Quotation Requirements, Policy 672.1-Rule – Guidelines for Preparing Bid Specifications, Policy 673 – Payment Procedures, and Policy 673-Rule - Payment Procedures and Guidelines as presented.

The motion was adopted by unanimous vote.

Dr. Childs presented recommendation to appoint Andrew Sarnow, Sandra Key, and Mark Killingsworth as Board Canvassers for the April 1, 2008 election, with Lila Repinski as an alternate.

Propst moved, Uttech seconded, to appoint Andrew Sarnow, Sandra Key, and Mark Killingsworth to the board of canvassers, with Lila Repinski as an alternate.

The motion was adopted by unanimous vote.

Uttech moved, Beal-Loeck seconded, to approve the payment of financial claims (Voucher #21, #22, #23, and #24 Net Payroll, Payroll Related Voucher, Payroll Taxes, Credit Card, Insurance, Coaches Net, WI Retirement System, and WI Retirement System (Admin)) for a total of \$2,950,954.95 (A listing of these vouchers can be found in the Accounts Payable Check Register.)

The motion was approved by the following vote: *Ayes* – Uttech, Beal-Loeck, Berkvam, Dassler, Jorgensen, Killingsworth, Kirst, and Propst. *Nayes* – None. *Absent* – Hill.

Propst moved, Uttech seconded, to move into closed session.

The motion was approved by the following vote: *Ayes* – Beal-Loeck, Berkvam, Dassler, Jorgensen, Killingsworth, Kirst, Propst, and Uttech. *Nayes* – None. *Absent* – Hill.

During the closed session, discussion was held regarding personnel issues and the superintendent position. No action was taken during closed session.

Killingsworth moved, Propst seconded, to reconvene into open session for transaction of business and adjournment.

The motion was adopted by unanimous vote.

Killingsworth moved, Uttech seconded, to offer Dr. Don Childs a two year contract extension with a pay raise increase to be in line with the administrative package increase each year of the two year contract.

The motion was approved by the following vote: *Ayes* – Berkvam, Dassler, Killingsworth, Kirst, Propst, Uttech, and Beal-Loeck. *Nayes* – Jorgensen. *Absent* – Hill.

Ms. Propst requested that Mr. Kirst offer Dr. Childs the contract extension and share the information with media. She asked that Mr. Kirst be sure that the contract is signed and in hand as soon as possible.

Uttech moved, Propst seconded, to adjourn the meeting.

The motion was adopted by unanimous vote and the meeting was adjourned at 10:00 p.m.

/s/

Mark Kirst, President

/s/

Mark Killingsworth, Clerk