

**Beaver Dam Unified School District  
Board of Education Proceedings**

**May 19, 2008**

The regular meeting of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center. The meeting was called to order at 6:30 p.m. by President, Bev Beal-Loeck. Board members present were Bev Beal-Loeck, Kathie Berkvam, Kim Darst, Nate Dassler, Jean Hill, Marge Jorgensen, Mark Kirst, Lisa Panzer, and Joanne Tyjeski. Absent – None.

President, Ms. Beal-Loeck, led in the Pledge of Allegiance.

Jorgensen moved, Hill seconded, to adopt the minutes of the regular meeting on April 21, 2008, and the special meeting on April 28, 2008 as presented.

The motion was adopted by unanimous vote.

Ms. Beal-Loeck welcomed visitors.

During the public comment session, Laura Lerwick signed up to comment on the Wilson Elementary School Principal position, and Eric Hein, Eli Crogan, Steve Roberts, Gary Broome, DJ Braemer, Jeff Zuhlke, and Dean Bellanti signed up to speak about coaching.

Ms. Beal-Loeck said board policy states that the public comment session is intended to be limited to district residents.

Kirst moved, Dassler seconded, to extend the public comment session for the meeting to include non-district residents.

The motion was adopted by unanimous vote.

Ms. Beal-Loeck said that each person will be allowed 3-5 minutes to speak. She informed everyone that the policy recognizes privacy rights of individuals and employees of the district and the Board of Education prohibits any public comment on individual employees or constituents of the district and on matters in which an employee or constituent may be identified or inferred from the comments.

Laura Lerwick asked the board to consider hiring a full-time principal at Wilson Elementary School. Eric Hein, Eli Crogan, Steve Roberts, Gary Broome, DJ Braemer, Jeff Zuhlke, and Dean Bellanti spoke about High School Boy's Basketball coaching.

Kirst, at the request of the President, announced the board may move into closed session following the regular meeting in accordance with State Statute 19.85 (1) (c) to discuss administrative reorganization and the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The meeting will reconvene into open session to for the possible transaction of business and adjournment.

Tyjeski moved, Kirst seconded, to adopt the agenda as presented.

The motion was adopted by unanimous vote.

Beal-Loeck shared that she has not made committee appointments and requested that board members let her know their interest in serving on committees. There was discussion about meeting as committee of the whole on a date other than the regular board meeting. This meeting would be for the purpose of receiving information and no action would be taken on any items.

It was asked if a motion was necessary to discuss the topic.

Beal-Loeck said no. She was only soliciting feedback.

Discussion focused on preferences, meeting purpose, and scheduling.

The question was asked if the other committees will still exist.

Bev said the negotiation, grievance, and administrative compensation committees will continue. She will notify board members which committees are available and asked they let her know which ones they have an interest in serving on.

Dr. Donald Childs, District Superintendent, presented a request to approve a contract with Johnson Bus Company to provide transportation services for the 2008-09 school year at a 3.5% increase from the 2007-08 contract.

Questions were asked regarding total costs, bus route studies, and 4-year old kindergarten transportation.

Mr. Andrew Sarnow, Director of Business Services, explained that the total expense was included in the memo to the board. He also shared that the bus routes are reviewed annually by the bus company and that the transportation costs for 4-year old kindergarten is part of the program's budget.

Kirst Moved, Dassler seconded, to approve the transportation contract with Johnson Bus Company, reflecting a 3.5% increase.

The motion was adopted by the following vote: *Ayes* – Beal-Loeck, Berkvam, Darst, Dassler, Hill, Jorgensen, Kirst, Panzer, and Tyjeski. *Nayes* – None.

Dr. Childs said a preliminary budget will be shared prior to the regular meeting in June for action at the June board meeting.

It was asked if the state funding will be delayed.

Dr. Childs explained that some funding will be delayed, just not as long. The net affect on schools is a push, however status with legislators can change at anytime.

A request was made that the budget be available to board members more than a few days prior to the June meeting and that it be provided in paper copy, not electronic.

Dr. Childs said it will be made available and in both electronic and paper copy.

Dr. Childs shared observations regarding the Third Quarter Monitoring Report, which focused on the gap between students with disabilities and the general population; “longitudinal” data which documents a 5-year history of performance in reading and math at the 8<sup>th</sup> and 10<sup>th</sup> grade levels; and longitudinal data of specified populations over a 2, 3, or 5 year history. He explained that a summative final year end report will be presented to the board in July, which will include WKCE information that can not be shared at this time.

Discussion focused on advanced student data, the instructional pace, identifying measures of improvement, grade impact, grading standards, curriculum mapping, common curriculum timeline, power standards, and Response to Intervention.

Mr. Kirst shared that he has an excellent article regarding grading that he will send to Dr. Childs to share with all staff.

Kirst moved, Dassler seconded, to accept the third quarter monitoring report as having made adequate progress toward achieving the district’s ends policies.

It was clarified that the motion is to accept the report.

It was stated that the report was received the day of the meeting and there wasn’t enough time to conclude that adequate progress is being made.

A comment was made that the report is right on target on where the district needs to be and that it is a well thought out report.

The motion was adopted by unanimous vote.

Ms. Berkvam commented that she could not vote since she did not have sufficient time to read the report.

A request was made to receive significant items at least a week prior to the meeting.

Dr. Childs explained that the past few reports were received a few days earlier, but this report presented some technical difficulties. The point was well taken and he will try to be more timely with future reports.

Ms. Jorgensen, Chairperson of the Beaver Dam Education Association (BDEA) Negotiations Committee, stated nothing to report.

Ms. Berkvam, Chairperson of the Beaver Dam Support Staff Association (BDSSA) Negotiations Committee, stated there is nothing to report.

Ms. Berkvam, Administrative Compensation Committee member, stated there was nothing to report.

There were no resignations or retirements.

Kirst moved, Dassler seconded, to approve the following leave of absence requests: Allison Malueg–Kindergarten Teacher–Trenton Elementary School (Family Medical Leave 9/1/08–1/23/09); Bill Anciaux–English Teacher–High School (Family Medical Leave 9/1/08–11/6/08).

The motion was adopted by unanimous vote.

Kirst moved, Darst seconded, to approve the following appointment: Julie Leisses–Content Connection Teacher–Middle School (BA+10, Step 6) (50% FTE).

The motion was approved by the following vote: *Ayes* – Berkvam, Darst, Dassler, Hill, Jorgensen, Kirst, Panzer, Tyjeski, and Beal-Loeck. *Nayes* – None.

There were no final notices of non-renewal.

Dassler moved, Jorgensen seconded, to issue final notices of layoff to the following employee: Jennifer Tunks–Foreign Language-German–High School (Partial Layoff).

The motion was adopted by unanimous vote.

Hill moved, Tyjeski seconded, to approve the list of 2008 graduates, including any subsequent changes that may be approved by the high school or charter school principal and superintendent.

The motion was adopted by unanimous vote.

Hill moved, Kirst seconded, to develop a new policy that prohibits the board from voting on a matter at the same meeting in which it is presented.

Discussion focused on the benefit of having extra time before acting on an item, the timeline for presenting items, curriculum initiatives, prevention of compromised votes, diligence, administrative responsibility, and emergency items.

Dr. Childs explained that an agenda calendar will help to facilitate a policy like this. He also said the administration needs to know the parameters once they are determined by the board.

It was suggested this would be a great learning retreat topic.

Ms. Hill said this item can not be voted on until the next meeting.

More details were requested before presenting it for a vote and it was also requested that administration be notified of the requirements of the policy.

Kirst moved, Darst seconded, to table the original motion until further discussion.

Dr. Childs explained that a motion to table takes precedence to the motion.

It was clarified that the policy will be voted on at the next meeting.

It was confirmed that language needs to be devised.

It was asked when the first working meeting will be scheduled.

Ms. Beal-Loeck said it will be in June.

The motion was adopted by unanimous vote.

Jorgensen moved, Kirst seconded, to approve the payment of financial claims (Voucher #30, #31, #32, and #33 Net Payroll, Payroll Related Voucher, Payroll Taxes, Insurance, Credit Card, WEA Advantage, WI Retirement System, and WI Retirement System (Admin) for a total of \$2,678,465.72 (A listing of these vouchers can be found in the Accounts Payable Check Register.)

The motion was approved by the following vote: *Ayes* – Darst, Dassler, Hill, Jorgensen, Kirst, Panzer, Tyjeski, Beal-Loeck, and Berkvam. *Nayes* – None.

Kirst moved, Tyjeski seconded, to move into closed session.

The motion was approved by the following vote: *Ayes* – Dassler, Hill, Jorgensen, Kirst, Panzer, Tyjeski, Beal-Loeck, Berkvam, and Darst. *Nayes* – None.

During the closed session, discussion was held regarding personnel issues and administrative reorganization and compensation. No action was taken during closed session.

Berkvam moved, Dassler seconded, to reconvene into open session for transaction of business and adjournment.

The motion was adopted by unanimous vote.

Dassler moved, Hill seconded, to approve the proposed administrative reorganization and compensation plan as presented by the superintendent beginning July 1, 2008.

It was clarified that the 4-year old Kindergarten Program Coordinator position is combined with the Wilson Elementary School Principal position.

The motion was approved by the following vote: *Ayes* – Hill, Jorgensen, Kirst, Panzer, Tyjeski, Beal-Loeck, Berkvam, Darst, and Dassler. *Nayes* – None.

The board scheduled dates for a board learning retreat on June 25<sup>th</sup> and 26<sup>th</sup> from 5 p.m. to 9 p.m. and the working committee meeting on June 2<sup>nd</sup> beginning at 6:30 p.m. The first meeting each month will be intended for the purpose of a committee of the whole meeting.

It was asked if the first monthly meeting could be used for presentations to the board on different board topics.

It was also asked if some items should be presented on an annual basis, which could be worked on at the board retreat.

Ms. Beal-Loeck requested board members to send her items that they would like included on the committee of the whole agenda.

A request was made to limit the agenda for the committee of the whole meetings.

Jorgensen moved, Kirst seconded, to adjourn the meeting.

The motion was adopted by unanimous vote and the meeting was adjourned at 10:15 p.m.

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*Beverly Beal-Loeck, President*

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*Katherine Berkvam, Clerk*